

Application for Employment

Please complete ALL requested information

YOUR DETAILS

Name:

Forename(s)

Surname

Permanent Address:

Contact Details:

Home phone number

Mobile phone number

Email address

National Insurance Number:

Application for:

Name of Post (*if for Field Interviewer please answer questions on page 6*)

Have you applied for a position with Opinion Research Services before?

When would you be able to commence work if your application were to be successful?

Please write in

What dates are you not available for interview?

Please write in

What would be your desired salary?

Please write in

Do you have the right to take up employment in the UK?

EMPLOYMENT HISTORY

Please provide details of your present and past employers, starting with the most recent.

| Employer Details | Details of Position | Time in this Employment |
|--|--|---|
| Name of Employer: Address: Contact Name for References: Telephone Number: | Job Title: Brief Description of Duties: Final Salary/Wage: | Starting Date: Finishing Date: (Note if current) Reasons for Leaving: |
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If you are currently employed, may we contact your present employer?

EDUCATION DETAILS

Please provide details of your education and qualifications, starting with the most recent.

| School, College or University Details | Subjects Studied (including level of study) | Grades Achieved | Period of Study |
|---|--|------------------------|--|
| Name: Contact Name for References: (if applicable) Telephone Number: | | | Starting Date: Finishing Date: (Note if current) Reasons for leaving: |
| Name: Contact Name for References: (if applicable) Telephone Number: | | | Starting Date: Finishing Date: (Note if current) Reasons for leaving: |
| Name: Contact Name for References: (if applicable) Telephone Number: | | | Starting Date: Finishing Date: (Note if current) Reasons for leaving: |

Please provide details of any additional training, skills, certificates, special achievements or experience that may be relevant to this position?

PERSONAL INFORMATION

Have you ever been convicted of a criminal offence?

**Have you ever been arrested but the case is pending/
unresolved?**

Further details of any criminal offences or pending/unresolved arrests:

Conviction of a crime is not an automatic bar to employment – all circumstances will be considered

Driving licence:

Car access:

FURTHER INFORMATION

Please give a brief summary of yourself. This should include:

- Details of your key skills
- Familiarity with specific computer packages, detailing your level of confidence
- Information on any periods of unemployment during the last ten years

You may continue on a separate sheet if required

Signed:

Date:

Applicant

**Opinion Research Services is an Equal Opportunity Employer
Dedicated to Non-Discrimination in Employment**

If Applying for a Field Interviewer Position please also answer the questions below:

Are you IQCS trained?

Date of Training

Company Contact name, telephone number and address who did training

Have you ever been trained to a supervisor level?

Date of Training

Company Contact name, telephone number and address who did training

Have you ever used a CAPI machine?

Would you be willing to travel and stay away from your home location?